



VICTORY
Gymnastic Training Center
Policies & Procedures

**Payment Schedule &
Guaranteed Form
Of Payment**

RECREATIONAL CLASSES TUITION is due the 1st Class/First Week of each month and considered late after that. Late charge of \$10 applies.
TEAM TUITION is due the 1st of each month and considered late after the 10th of each month. Late charge of \$10 applies.
For all Class, Team & Birthday Party students valid **CREDIT CARD** is required to be on File as a **GUARANTEED FORM OF PAYMENT**, and to avoid late fee charges.
If payment has not been received prior, your credit card on file will be charged for the tuition due and any other fees owed.
All credit cards must be current and available for all charges due. If your credit card on file is declined, a new valid credit will be required to continue your child's tuition.

NSF Fees:

\$25.00 NSF fee is charged on all returned checks. "Notice of Dishonored Check" will be mailed & full payment in cash must be tendered within 7 days of the receipt of that notice. Pursuant to Florida Law, Chapter 68.065, Florida Statutes, Civil Remedies/Criminal Penalties could be applied if no actions are taken to remedy that "dishonored check".

Refunds:

NO REFUNDS will be given for the Registration Fee, Class or Team Tuition.

Team Drop Notice:

30-day WRITTEN DROP NOTICE is required to drop without penalty.
The written drop notice must be received **30 days prior to the drop month** and must be **received on the 1st of the month.** If notice is not received, you are responsible for one month's tuition payment. **No EXCEPTIONS ARE MADE!**

Make-up policy:

Make-up policy is "One make-up for every two classes missed". You must schedule a **make-up class that is offered during the week or on the last Saturday of every month, at 1:00 p.m.** (for more detailed info, please, refer to a Class Schedule). Call ahead of time to sign up.
Make-Ups are scheduled based on availability in classes.
All make-ups must be completed within a current month.

**Drop Off
& Pick Up:**

For the safety of your child, **students may not be dropped off early or left at the gym after class.** Students will not be allowed to exit the building for pick-up without an adult. Please take the time to guarantee the safety of your child by escorting your child in and out of the building!
We are not responsible for children unattended prior to class or after class.
Siblings are absolutely not allowed to be dropped off and left to stay at the Gym/Party Room, while parent is gone. You cannot leave your children while you are gone - unless they are in class, and then, they are allowed to be here alone only during their class. Victory Gymnastics Training Center is not a babysitting service.

Expulsion:

Victory Gymnastics Training Center reserves the right to expel a student or parent from the program if their actions are considered detrimental to the program or their actions harmful to other Victory GTC student or customers.

Observation Area:

The observation area is available for parents and siblings. **Parents are not allowed on the floor!** No admittance signs are posted at the entrances to the gym floor. **Children in the observation area must be supervised at all times. Children may not run and play in observation area.**

Trial Class

A FREE TRIAL CLASS is offered for NEW STUDENTS ONLY.

**No Coaching from
The Sidelines!!!**

PARENTS are not ALLOWED to coach from the sidelines!!! Students must remain focused during the entire class; they will not be able to focus if parent is interfering from the sidelines.
Parent may be asked to leave if it feels that child is being placed in an unsafe situation.

I have read and agreed to VGTC Policies. Parent's Signature _____ Date: ____/____/____